

**I. S. P. C.**  
**August 10, 2006**  
**Meeting Minutes**

**Attendees: Dave Kroeker, Ken Kuszak, Terry Lowe, Randy Ober, and Doug Thomas**

**Administration**

***Budget***

*The \$20,000 proposed budget cut to the Development Fund introduced by Council Person Eschliman did not pass, in fact she pulled it off the table before a vote was taken. Therefore, our final budget is about 97% of the current years amount.*

**Networking**

***Fiber Projects***

***Health Department/Mental Health Department***

*The fiber project is presently in the process of being installed, it is my understanding that the contractor is having some problem obtaining the pull boxes and may be looking for an extension on the completion dead line. I don't have a problem with this as my recollection is that the contract got held up about 3 weeks longer than we anticipated in drafting and approval up the street.*

***Hall of Justice/Cherry Creek***

*The project has been bid and awarded, but the contract is not complete.*

***14<sup>th</sup> and Military/North 27<sup>th</sup> Street***

*The fiber project is presently being engineered.*

***County City Building/233 South 10<sup>th</sup> Street***

*The project has been completed installed and we will be sending the reimbursement request to Time Warner soon.*

*This franchise clause has really enhanced our backbone network and makes things much better in terms of redundancy and business continuity.*

***Pop Mail Problems***

*We had experienced problems with our Pop Mail late in the afternoon of August 9<sup>th</sup>. The problem occurred due to a mistyped entry by Networking earlier in the day. No warnings were given when the incorrect entry was inserted and re-booted. Ben rectified the problem later in the afternoon on the 9<sup>th</sup>.*

**Information Center**

***Notes Archiving***

*The Notes server is filling up fast, mainly due to people not deleting old emails. We will be adding a new back up archive server that will apply criteria so that old emails can*

*be archived, yet still available. Messages that are 90 days old will be moved to the backup server, as the backup server fills, we would just delete the oldest year, making room for current moves. The server and related storage will be less costly equipment so that is where we will derive our savings. We estimate that the archive server could maintain 3-5 years of history.*

#### ***Novell/Windows Migration Analysis***

*The current version of Novell, which manages our files and printers, will expire this November. The cost to upgrade with Novell would range from \$130,000 to \$150,000. We are considering investigating the possibility of using these dollars to contract with a consultant to assist in a migration to Microsoft Windows and drop Novell.*

#### ***Flatscreen Monitors versus CRTs***

*The cost to purchase the 17" Flatscreen monitors is now down to \$170.00. The cost to purchase the 16" CRTs is \$130.00. Lately the City has been requesting the 17" flat screens exclusively on their new orders due to the relatively small difference in price.*

### **Technical Support**

#### ***County PeopleSoft AS/400***

*The County PeopleSoft AS/400 prime shift utilization in July was 10.55% compared to 22.17% in June. On the 16<sup>th</sup> day of June a modification was made to a program that is often used, which greatly enhanced that programs performance. The modification made the daily utilization more in the 12% range than the 22% that was the average for the month of June. Disk utilization is 42.9%.*

#### ***JDE AS/400***

*The City Finance JDE AS/400 prime shift utilization in July was 8.19% compared to 8.93% in June. Disk utilization is 63.6%.*

#### ***Lancaster Manor AS/400***

*The Lancaster Manor AS/400 had disk and memory added to it on July 12<sup>th</sup>. Our disk utilization went from approximately 80% to 64.5% with the disk addition.*

#### ***CJIS/Alpha Server***

*The CJIS Alpha Server prime shift utilization in July was 50% compared to 53% in June.*

#### ***IBM "Mainframe"***

*The IBM z/890 Enterprise server prime shift utilization was 45.91% in July compared with 51.22% in June. There were 2,712,775 CICS transactions executed, which included 413,419 web transactions.*

#### ***Lancaster Manor Upgrades***

##### ***Impact of Recent Upgrades***

*In mid July, disk and memory were updated on the AS/400. Billette is very*

*positive about the recent upgrade and advised us that things seem to be running better and the latest monthly billing cycle ran much faster.*

### ***Planned Software Upgrades***

*Over the next three weeks, we are planning to upgrade Lancaster Manor's operating system. We will be installing the new release of their American HealthCare Software.*

## **Systems Development**

### ***InterLinc eGov***

*The ePay pool pass system collected a total of \$44,815 from 1,418 passes that were issued. The Water eBilling continues to grow with a total of 1,615 customers using the eBilling/ePay option. Phase II of the InterLinc Action Center, (Ombudsman), is scheduled to begin 3<sup>rd</sup> quarter. The preparation and training materials for the Web Assistants Workshop has been completed. We continue to work on the Employee Service Center via MyInterLinc, which will make a variety of items available to the employees for self service, including payroll stubs.*

### ***Parking Tickets***

*I. S. Continues to meet with the State NCJIS group from time to time. They are still working on the real-time MVB access solution. They are having some difficulty in standardizing the interface.*

### ***Lancaster County General Assistance***

*The programming phase has been completed for all programs. System testing has begun, as well as customer testing and training. Once training has been completed, the implementation plan will be developed.*

### ***County Attorney/Public Defender Case Management System***

*DefenderData continues to load our data into their database. No other action was taken on this project.*

### ***Empagio Beta Project (Tesseract)***

*Project hardware/software configuration for the beta environment was successfully completed by the end of July, which was ahead of schedule. I. S. Staff training was completed the week of June 19<sup>th</sup>. A joint media release will be published in mid August.*

### ***Community Mental Health Center Project***

*Funding was secured from the County Board to begin phase I of a new Client Case Management System. The first phase will include an interface to the new GA system and the HSIS Central Registry. Phase I implementation plan calls for a one year effort in duration. I. S. will demonstrate the Imaging Retrieve System (IRS) this month. The new system will make client data and supporting documents available to case worker's real-time 24/7. I. S. is also working with Brian Pillard on the*

*physical relocation of records and will utilize TRIMS for record retention and retrieval. The newly organized RHIO group is issuing an RFI for a joint Case Management System. I. S. will continue to participate with this group to make sure there are no redundant efforts taking place.*

***Retirement***

*Jim Hicks is retiring September 6, 2006.*

***Next Meeting***

*September 14, 2006*